

Child Safeguarding Statement and Risk Assessment

Child Safeguarding Statement

NORTH PRESENTATION SECONDARY SCHOOL is a post-primary school providing post-primary education to pupils from First Year to Leaving Certificate Year. The school provides a separate Adult Education class.

In accordance with the requirements of the [Children First Act 2015](#), [Children First: National Guidance for the Protection and Welfare of Children 2017](#), [the Addendum to Children First \(2019\)](#), the [Child Protection Procedures for Primary and Post Primary Schools 2017](#) and [Tusla Guidance on the preparation of Child Safeguarding Statements](#), the Board of Management of **NORTH PRESENTATION SECONDARY SCHOOL** has agreed the Child Safeguarding Statement set out in this document.

- 1 The Board of Management has adopted and will implement fully and without modification the Department's Child Protection Procedures for Primary and Post Primary Schools 2017 as part of this overall Child Safeguarding Statement
- 2 The Designated Liaison Person (DLP) is **Adrian Gibbs, Principal**
- 3 The Deputy Designated Liaison Person (Deputy DLP) is **Mary O'Connell, Deputy Principal**
- 4 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters;
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

5 The following procedures/measures are in place:

- In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the Child Protection Procedures for Primary and Post-Primary Schools 2017 and to the relevant agreed disciplinary procedures for school staff which are published on the DE website.
- In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the [National Vetting Bureau \(Children and Vulnerable Persons\) Acts 2012 to 2016](#) and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and available on the DE website.
- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-
 - Has provided each member of staff with a copy of the school’s Child Safeguarding Statement
 - Ensures all new staff are provided with a copy of the school’s Child Safeguarding Statement
 - Encourages staff to avail of relevant training
 - Encourages Board of Management members to avail of relevant training
 - The Board of Management maintains records of all staff and Board member training
- In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the Child Protection Procedures for Primary and Post-Primary Schools 2017, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
- In this school the Board has appointed the abovenamed DLP as the “relevant person” (as defined in the Children First Act 2015) to be the first point of contact in respect of the schools child safeguarding statement.
- All registered teachers employed by the school are mandated persons under the Children First Act 2015.
- In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school’s procedures for managing those risks is included with the Child Safeguarding Statement.
- The various procedures referred to in this Statement can be accessed via the school’s website, the DE website or will be made available on request by the school.

Note: The above is not intended as an exhaustive list. Individual Boards of Management shall also include in this section such other procedures/measures that are of relevance to the school in question.

- 6 This statement has been published on the school's website and has been provided to all members of school personnel, the Parents' Association (if any) and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.
- 7 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was reviewed by the Board of Management on 11th November 2021

Signed: _____

Signed: _____

Chairperson of Board of Management

Principal/Secretary to the Board of Management

Date: _____

Date: _____

Child Safeguarding Risk Assessment

Written Assessment of Risk of NORTH PRESENATION SECONDARY SCHOOL

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of [name of school].

1. List of school activities	2. The school has identified the following risk of harm in respect of its activities.	3. The school has the following procedures in place to address the risks of harm identified in this assessment.
Adhering to Child Protection Procedures	Risk of staff not recognising risk/abuse	<ul style="list-style-type: none"> ○ All staff complete Tusla Children First Course ○ Regular review of policy and safeguarding statement ○ School staff provided with copy of Child Safeguarding Statement ○ School complies with DE procedures for teaching staff ○ Wellbeing Programme
Bullying Prevention of & dealing with bullying amongst pupils	Risk of harm from bullying, risk of not addressing / or inadequate Code of Behaviour Risk of harm due to bullying of student. student being harmed by another child in school	<ul style="list-style-type: none"> ○ Code of Behaviour and Anti-Bullying Policy are reviewed & updated regularly ○ Anti-Bullying Policy & Code Of Behaviour are explained to students ○ The school adheres to Anti-Bullying Policy & Code Of Behaviour ○ Parents sign the Code Of Behaviour when enrolling a student ○ The Code of Behaviour is in Student Journal ○ Wellbeing Programme

Prevention and dealing with Bullying amongst staff	Risk of harm to individual/s	<ul style="list-style-type: none"> ○ CEIST Charter ○ Dignity At Work Policy ○ Health & Safety Statement ○ The school complies with the agreed DE/Teaching Council procedures for teaching staff
One-to-One Teaching / Counselling	Risk of harm	<ul style="list-style-type: none"> ○ Garda Vetting ○ Child Safeguarding Statement updated as per DE ○ Code of Conduct for Teachers (Teaching Council) ○ Leave glass in door / window clear/where not possible door to be left open ○ When possible, take more than one pupil ○ Teachers ensure open view and adequate proximity ○ Guidance Counsellor provides an appointment slip to student/s and records appointments on calendar
Outdoor Teaching	Risk of harm from strangers/ students being unsupervised./ Access from non-staff members	<ul style="list-style-type: none"> ○ Teachers seek prior approval from Principal or Deputy Principal for outdoor teaching ○ Supervision & Substitution Scheme ○ Students go to timetabled rooms at designated times ○ Students are in sight of a supervising teacher during class activity. The school journal is signed by the supervising teacher, giving permission, when a student must be absent from class, for any reason.
Online & Remote Learning & Teaching	Risk of harm due to inappropriate use remote learning & teaching platform, i.e. as uninvited person accessing the lesson link	<ul style="list-style-type: none"> ○ Garda Vetting

	<p>Risk of harm by member of school personnel communicating with pupils in an inappropriate manner via social media/ digital device</p> <p>Risk of harm caused by member of school personnel accessing inappropriate material via social media, texting, digital device or other manner</p> <p>Risk of harm due to children inappropriately accessing social media and other devices at school</p>	<ul style="list-style-type: none"> ○ Acceptable Use Policy is in place, including provision for online teaching and learning remotely ○ Training provided to teachers ○ Tusla Children First Training ○ Guidelines in place for Microsoft Teams live classes and similar platforms in place. ○ Mobile Phone & Digital Media Policy in place ○ Mobile phones are to be shut down and not visible in school.
Public entering staff carpark	Risk of access to students	<ul style="list-style-type: none"> ○ Health & Safety Statement (Signage at gate)
<p>Entering School Building</p> <p>Entering School Building outside school hours</p> <p>Students arriving late and/or leaving early</p> <p>Parents/Guardians collecting students early/dropping students late</p>	<p>Risk of access to students</p> <p>Risk of unauthorised access to school/use of school Covid-19</p> <p>Risk to parking not available in disabled parking space/s</p> <p>Risk of students missing tuition time</p>	<ul style="list-style-type: none"> ○ Health & Safety Statement (Signage at gate) ○ Code of Behaviour ○ It may be necessary to park outside school premises ○ Park in designated visitor parking space/s only ○ No parking in designated disabled parking space/s unless permitted ○ Parents/Guardians/Visitors enter school only through front door / sign visitors' book ○ Students coming late sign Late Book ○ Students leaving early sign Sign Out Book ○ Subject Teachers/Class Teachers/Year Heads record/alert to absences/lateness/missing time, on VS Ware

		<ul style="list-style-type: none"> ○ Parents/Guardians provide written notes in Student Journal ○ Students have Student Journal with them ○ No access via any other entrance without prior permission ○ Authorised key holders are approved by Board of Management ○ Health and Safety Policy ○ Response Plan For Covid-19 ○ Visitor lanyards to be worn by all visitors to the school.
After School Activities/Guest Speakers	<p>Risk posed to students by lack of Supervision</p> <p>Risk of access to students</p>	<ul style="list-style-type: none"> ○ Vetting Policy ○ Child Safeguarding Statement ○ Teachers request approval for guest speakers/after-school activities, in writing and in advance from Principal/Deputy ○ Students at after school activities must be fully supervised and remain with the teacher/coach/facilitator ○ Student/s are never alone with a guest speaker ○ Rental Of School Facilities Policy ○ Outside personnel/groups/bodies must put adequate insurance and Child Safeguarding in place prior to approval for rental/use of school facilities ○ Garda vetting through the JMB will apply where applicable
Doors/ windows left open during school day (especially during Covid-19)	Risk of access to students, building & school property	<ul style="list-style-type: none"> ○ Staff and students to be vigilant of doors being open for ventilation during Covid-19 and vigilant of any non-staff entering building ○ Close outside doors at end of last class

		<ul style="list-style-type: none"> ○ Caretaker and cleaning staff pay special attention to closing outside doors and windows
Students- who are a flight risk	Risk to student welfare, health and safety	<ul style="list-style-type: none"> ○ Increased awareness among staff due to doors open for ventilation ○ Parents/guardians alert school if known risk exists ○ Subject Teachers/Substitute Teachers & Supervisors are vigilant & notify Principal or Deputy immediately if a student flees from school building or grounds
<p>Access to internet sites (YouTube /pops/search engines etc.) Use of ICT by students</p> <p>Use of Photography/Video/other means to record student activities and for Public Relations</p>	Risk of harm to students	<ul style="list-style-type: none"> ○ Code of Behaviour ○ Anti-Bullying Policy ○ Wellbeing Programme ○ Dignity At Work Policy ○ Block sites via PDST internet provider ○ Supervised access at all times ○ Acceptable Use Policy ○ Mobile Phone Policy ○ Access to passwords for school VS Ware, Website, Facebook & Twitter are carefully monitored and protected ○ Teachers ensure that PC/laptop is shut down if leaving the room ○ Students/staff/parents/guardians may not share passwords with those outside school ○ The Principal gives approval for management of school website/FB & twitter ○ Parents/students over 18 who do not wish to be included in school photographs must request opt-out in writing

		<ul style="list-style-type: none"> ○ Students who are under 18 and feature in school photos/website/FB/Twitter may be identified by first name only
Students arriving to school / leaving school at home time	Risk of harm to students	<ul style="list-style-type: none"> ○ Students use designated doors ○ Supervision/Substitution Policy ○ Code of Behaviour ○ Anti-Bullying Policy ○ Staff members vigilant in car park
External teacher / coach/ personnel to supplement curriculum/activities	Risk of harm to student	<ul style="list-style-type: none"> ○ School adheres to Garda vetting legislation/ DE circulars in relation to recruitment ○ Never to be left alone with students ○ Prior approval sought in writing in advance by teacher/s from Principal/Deputy ○ Rental Of School Facilities Policy ○ Health & Safety Statement
Toileting – student/s with SEN	Risk of harm	<ul style="list-style-type: none"> ○ Garda Vetting ○ Role of the SNA Policy / Intimate Care Policy/SNA not alone with student in toilet ○ Training/Guidance provided when necessary ○ Health & Safety Statement ○ Covid-19 regulations ○ Permissions are in place from parents/students over 18 as appropriate
Care of students with AEN (additional educational needs)	Risk of harm of students with AEN/SEN who have particular vulnerabilities	<ul style="list-style-type: none"> ○ AEN/SEN Policy ○ Garda Vetting/DE legislation ○ AEN/SEN Co-ordinator makes subject teachers aware of particular additional needs ○ Teacher/SNA CPD

<p>Management of challenging behaviour amongst students</p>	<p>Risk of physical/emotional harm to students and staff</p>	<ul style="list-style-type: none"> ○ Code of Behaviour & Anti-Bullying Policy ○ Year Heads, Class Teachers, Principal, Deputy provide clarity on the Code of Behaviour and Anti-Bullying Policy to students ○ 1st Years, new students & new teaching staff are “inducted” in the Code of Behaviour and Anti-Bullying Policy ○ Principal & Parents/Guardians give positive reminders, so that students understand the Code of Behaviour & Anti-Bullying Policy ○ Teachers follow procedures in Code of Behaviour & Anti-Bullying Policy ○ Parents/Guardians sign Code of Behaviour ○ SNA policy ○ Health & Safety Statement ○ Wellbeing Programme ○ Covid-19 regulations
<p>Care of students of minority religious faiths/ migrants/ members of travelling community/ LGBT</p>	<p>Risk of harm, due to discrimination</p>	<ul style="list-style-type: none"> ○ Code of Behaviour ○ Anti-Bullying Policy ○ Admissions Policy ○ Health & Safety Statement ○ Dignity At Work Policy ○ SPHE Policy ○ RSE Policy ○ Wellbeing Programme
<p>Administration of medicine Administration of First Aid</p>	<p>Risk of harm due to inappropriate administration of medicine Risk of harm due to physical contact</p>	<ul style="list-style-type: none"> ○ Health & Safety Statement ○ Administration Of Medicine Policy ○ First Aid Policy ○ Designated staff are trained in First Aid ○ Personal Care Policy ○ Students are not permitted to bring medication to school, without prior approval

Curricular provision in respect of SPHE, RSE, Wellbeing	Inadequate provision	<ul style="list-style-type: none"> ○ SPHE provision in accordance with DE guidelines ○ Wellbeing Programme ○ RSE provision in accordance with DE guidelines ○ Parents/Guardians made aware of curriculum
Volunteers/ Parents involvement in school activities where students are involved	Risk of harm to students	<ul style="list-style-type: none"> ○ Garda Vetting ○ After-School Activities Policy ○ Health & Safety Statement ○ Teacher provides names & contact details of volunteers, parents/guardians to Principal in advance. ○ Volunteers/parents/guardians agree to be vetted prior to involvement in school activities where students are involved ○ Teacher is always in attendance ○ Teachers ensure that Volunteers, Parents/Guardians are never alone with students
Library / Prayer Room	Risk of harm due to potential lack of supervision	<ul style="list-style-type: none"> ○ Teachers using rooms supervise students at all times ○ Code of Behaviour ○ Anti-Bullying Policy ○ Covid-19 regulations
Outings with Groups	Risk of harm due to inadequate supervision	<ul style="list-style-type: none"> ○ Code of Behaviour ○ Anti-Bullying Policy

	Risk of harm due to factors outside school	<ul style="list-style-type: none"> ○ Covid-19 regulations ○ Health & Safety Statement ○ School Tours & Outings Policy ○ Teacher/s/Supervisors supervise at all times ○ Ensure road safety rules are followed where appropriate ○ Students in larger groups are divided and assigned to particular teacher/s by Lead Teacher /Group Leader
Accidents On Yards	<p>Risk to students due to possible inadequate supervision</p> <p>Risk to students due to possible defects in school yards</p> <p>Risk to students due to lack of first aid</p>	<ul style="list-style-type: none"> ○ Health and Safety Statement ○ All staff are required to report hazards ○ Supervision & Substitution Policy ○ First Aid Policy ○ School alert to maintenance required ○ A number of staff qualified in First Aid ○ All accidents must be reported in writing to the Principal on the Accident Report Form by the teacher/supervisor, no later than end of school day ○ Principal reports accidents to insurance company ○ All parents subscribe to personal accident cover for students
Protection of Parent/ Teacher Communication in Student Journals	Risk of harm due to sharing of sensitive details	<ul style="list-style-type: none"> ○ Code of Behaviour ○ Anti-Bullying Policy ○ Dignity At Work Policy ○ GDPR/Data Protection Policy ○ Each student is responsible for her student journal

		<ul style="list-style-type: none"> ○ Teachers & parents ensure that communication is appropriate in language and in tone ○ Students are not permitted to write/comment/alter in any manner communications between school/home
Supervised Classes	Risk of harm due to inadequate supervision	<ul style="list-style-type: none"> ○ Supervision & Substitution Policy ○ Health & Safety Statement ○ Code of Behaviour ○ Anti-Bullying Policy ○ Teaching Council Code of Professional Conduct
School Tours / Trips/ involving overnight stay/ Foreign Travel	Risk of harm	<ul style="list-style-type: none"> ○ Code of Behaviour ○ Anti-Bullying Policy ○ Garda Vetting ○ DE Guidelines ○ School Tour & Excursions Policy ○ Teachers communicates clear procedures in respect of school outings ○ Teachers provide Parents/Guardians with details of clear procedures in advance ○ Only bonded reputable travel agencies and tour companies used ○ TY Policy ○ Supervision & Substitution Policy ○ Health & Safety Statement ○ Covid-19 Guidelines
Transport pupils to matches	Risk of harm	<ul style="list-style-type: none"> ○ Staff are directed not to transport students in their own cars ○ Teacher/coach organising transport requests permission in writing, in advance from the Principal, who approves booking only of

		bus/coach companies which have vetting/safety/insurance in place
Being with a student alone in the classroom	Risk of harm	<ul style="list-style-type: none"> ○ Garda Vetting ○ Teaching Council Professional Code of Conduct ○ Stay visible and within the eyesight of corridor and passers-by ○ Alert a nearby teacher/another adult where possible
Students arriving late/leaving early	Risk of harm / neglect	<ul style="list-style-type: none"> ○ Code of Behaviour including Attendance/Punctuality Policy ○ Absences/lateness recorded in Student Journal/VS Ware ○ Parents/Guardians must provide written permission/excuse in Student Journal ○ Students must present notes from parents/guardians to teachers ○ Teachers must request & sign notes ○ Students must sign in at Office if late and sign out at Office if leaving early
Wet-Day Supervision/ Recreation breaks for Pupils	Risk of harm	<ul style="list-style-type: none"> ○ Supervision & Substitution Policy ○ Code of Behaviour ○ Anti-Bullying Policy ○ Health & Safety Statement
Students participating in Work experience/ Student Teacher undertaking training placement in school	Risk of access to students	<ul style="list-style-type: none"> ○ Garda Vetting ○ Code of Behaviour ○ Anti-Bullying Policy ○ Dignity At Work Policy ○ DE & Teaching Council regulations ○ Transition Year Policy ○ Wellbeing Programme

		<ul style="list-style-type: none"> ○ Health & Safety Statement ○ LCVP Policy ○ LCA Policy ○ Co-ordinators (TY/LCVP/LCA) approve only suitable work experience locations & obtain written confirmation that H & S, Child Protection and insurance policies are in place in those workplaces ○ Work experience in licenced premises is not approved for students under 18 ○ Work Experience Policy ○ Co-ordinators provide lists of students & location of work experience to the Principal /or Deputy Principal a week in advance ○ Employers will provide a written report to the Co-ordinator on Work Experience Report ○ Co-ordinators arrange visit/s by a teacher during the work experience ○ Students report any concern to the relevant Co-ordinator ○ Student Teachers placements & timetables are approved by the Principal/Deputy ○ The Principal/Deputy Principal ensures that induction of/support for and supervision of the Student Teacher are put in place ○ Principal reports concerns to the University/College where Student Teacher is registered
<p>Provision Of Food & Drink</p> <p>The School operates a School Meals Scheme</p> <p>Breakfast Club is provided free of charge</p> <p>Lunch Club meals are subsidised</p>	<p>Risk of harm to students</p>	<ul style="list-style-type: none"> ○ School operates School Meals Scheme in accordance with regulations of DE and DSP. ○ School sources school meal providers in accordance with the regulations ○ Hot food is provided safely

		<ul style="list-style-type: none"> ○ Area for food serving and consumption is in accordance with Food Safety & Hygiene Guidelines ○ The Clubs provide nourishment to students & enhance wellbeing & learning ○ Parents of students who have an allergy must notify the school in writing of such allergy. ○ Adequate supervision in the school Canteen area- Supervision & Substitution Policy ○ Code of Behaviour ○ Anti-Bullying Policy ○ Wellbeing Programme
Use of Toilets Staff Toilets	Risk of access	<ul style="list-style-type: none"> ○ Code of Behaviour ○ Anti-Bullying Policy ○ Management of Covid-19 ○ Students may request permission from teachers to leave class to go to toilet if necessary ○ Big groups not permitted in toilet areas at any one time ○ All necessary items are provided in toilets ○ Toilets are cleaned regularly ○ Students must report any fault/graffiti to teacher/caretaker/Deputy/Principal ○ There are regulations in place regarding use of toilets during PE classes ○ Students must report any fault/graffiti to PE teacher if at PE Hall/match etc ○ Students may not enter Staff Toilets ○ The use of mobile phones is not permitted in toilets
Fund-Raising	Risk to students, staff, school, others Risk of harm to students through misuse of funds destined for student facilities	<ul style="list-style-type: none"> ○ Health & Safety Statement ○ Code of Behaviour ○ Anti-Bullying Policy

		<ul style="list-style-type: none"> ○ Students are never permitted to go “house to house” for fundraising activities ○ TY Policy ○ Student Council Policy ○ Board of Management approves fund-raising activities; the Board delegates to the Principal the authority to approve/refuse ○ Teachers/Students/Parents who wish to fund-raise for any cause must request approval in writing in advance from the Principal. ○ Money to be paid out from fund-raising will be by school cheque or bank transfer only and requires the approval of the Principal ○ Teachers, students, parents may not “hold” moneys arising from fund-raising and such moneys are not to be kept in classrooms, lockers, at home or in cars ○ All moneys raised from fund-raising must be lodged in the school current bank account ○ The school is a registered charity and complies with the policies of Charities Regulator
Adult Education	<p>Risk of access to students Risk to vulnerable adults Risk of harm to students through misuse of funds destined for student facilities</p>	<ul style="list-style-type: none"> ○ Garda Vetting ○ Child Safeguarding Statement ○ Code of Behaviour ○ Anti-Bullying Policy ○ Health & Safety Statement ○ Covid-19 Regulations ○ GDPR ○ Acceptable Use Policy ○ Adult Education is provided in an area of the school with separate access ○ Separate toilet area is provided for use by the adult education attendees

		<ul style="list-style-type: none"> ○ Access to Adult Education is limited to those who have followed enrolment procedures and provided details requested ○ Organiser provides reports to Principal ○ Car parking is not made available ○ The Adult Education Programme is self-financing & may not take resources intended for the learning, health, safety and welfare of the school's post-primary students ○ The Adult Education Programme, Organiser, teachers, tutors and participants are subject to the direction of the Principal and the Board of Management and it will be reviewed on a regular basis ○ GDPR ○ First Aid Policy ○ All accidents/incidents must be reported on the Accident Report Form to the Principal
<p>Science Laboratories, Practical Rooms, Staff Facilities, Maintenance/Cleaning Store Room/s</p>	<p>Risk of harm</p>	<ul style="list-style-type: none"> ○ Health & Safety Statement ○ Laboratory Rules & Procedures ○ Code of Behaviour ○ Chemicals properly labelled & stored by Science Teachers in accordance with Health & Safety Authority Guidelines ○ Maintenance & cleaning staff ensure that storage of cleaning & maintenance equipment & products complies with H & S ○ Teachers and staff report breakages to the Principal or Deputy Principal ○ All adults are responsible for reporting hazards in accordance with Health & Safety Statement

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.